

# STAFF REPORT

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**DATE:** May 13, 2024  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Jason Johnson, VP, Finance/CFO  
**SUBJ:** APPROVE AN AGREEMENT WITH THE COUNTY OF SACRAMENTO FOR DISCOUNT PURCHASE AND SALE FOR PREPAID FARE MEDIA

## RECOMMENDATION

Adopt the Attached Resolution.

## RESULT OF RECOMMENDED ACTION

Approval of the attached Resolution will continue SacRT's contract with the Sacramento County Department of Human Assistance (DHA) to purchase and sell prepaid fare media at a discount through Monday, June 30, 2025.

## FISCAL IMPACT

The contract with Sacramento County DHA generates \$2,215,136 in annual revenue for SacRT. This revenue is included in the preliminary Operating Budget for FY 2025 submitted to the Board for review.

## DISCUSSION

SacRT has been working with Sacramento County DHA since 1991 to provide discounted transit passes for individuals receiving General Assistance from the County. SacRT and Sacramento County DHA would like to enter into a new agreement that will allow for the continued purchase and sale of SacRT fare media through Monday, June 30, 2025.

The Agreement allows DHA to purchase monthly stickers at \$34 each, with a minimum purchase of 5,000 stickers per month, and purchase Basic Single Ride tickets, and Basic Daily passes at a 50% discount as needed. In total the contract will generate a minimum of \$2,215,136 in annual fare revenue for SacRT. The DHA contract provides discounted fares to passengers who are primarily low income and is a significant source of fare revenue for SacRT. Staff recommends that the Board approve the agreement with County of Sacramento for discount purchase and sale of prepaid fare media.

RESOLUTION NO. 2024-05-048

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

**APPROVE AN AGREEMENT WITH THE COUNTY OF SACRAMENTO FOR DISCOUNT PURCHASE AND SALE FOR PREPAID FARE MEDIA**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Agreement between the Sacramento Regional Transit District (therein "SacRT") and the the County of Sacramento (therein "County") for the purchase and sale of prepaid fare media at a discount exceeding the percentage established in SacRT's Policy for Discount Sale of Prepaid Fare Media through Monday, June 30, 2025, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized to execute the Agreement with the County of Sacramento.

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PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary